



**SAN FRANCISCO BAY KNARR ASSOCIATION**

**2018**

**ARTICLES OF ASSOCIATION**

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**SAN FRANCISCO BAY KNARR ASSOCIATION**  
**ARTICLES OF ASSOCIATION**

**ARTICLE 1 - NAME**

San Francisco Bay Knarr Association.

**ARTICLE 2 - EMBLEM**

The emblem of the Knarr Class is a circle.

**ARTICLE 3 - OBJECT**

To promote interest in Knarr Class Yachts in San Francisco Bay vicinity, to promote racing and cruising, and to perform the usual functions of any one design yachting association.

**ARTICLE 4 - POLICY**

To cooperate with all other yachting organizations and to accept, in return, observance of the rules of this class. To rigidly maintain a strictly one-design class, in order to ensure that all Knarr Class races are held in the true sense of one-design racing. The duly elected officers of this Association shall enforce all requirements of these Articles as regards yachts, membership and meetings.

**ARTICLE 5 - MEMBERSHIP REQUIRED FOR RACING**

Participating in official races in the Knarr Class shall be limited to yachts which comply with the requirements of these Articles of Association and whose owners or charterers are members in good standing in this Association.

**ARTICLE 6 - DUES**

Yearly dues and fees shall be fixed prior to the annual class business meeting by the Executive Committee. Such dues are payable on March 1st of each year, and any member not having paid his/her dues by April 1st of that year will no longer be in good standing in this Association. Members who pay their dues shall remain in good standing through and including the subsequent business meeting.

New boat owners/charterers who attend an annual business meeting, and who wish to become a Regular and/or Chartered Boat member, shall be considered in good standing for purposes of that business meeting, provided such prospective member tenders his/her dues at or prior to commencement of the meeting.

**ARTICLE 7 - MEMBERSHIP**

**.01: Classes of Membership**

- (a) Regular Membership - The owner of a duly recognized Knarr Class Yacht, or a partner in ownership thereof, who is in good standing in the Association. An owner or partner in ownership may hold office and vote, with one vote per yacht in the case of joint ownership.
- (b) Auxiliary Membership - Non-boat owners may also be accepted as auxiliary members upon payment of dues. Auxiliary members have all privileges of membership, but may not vote.
- (c) Chartered-Boat Membership - A person having the right of use of a Knarr Class yacht, by virtue of a bona fide charter thereof, is entitled to the status of regular membership for the term of the charter subject to the following conditions:
  - The owner or charterer may have only one vote between them.
  - The charterer must be a member in good standing in the Association.

**.02: Requirements**

- (a) Regular or Chartered-Boat Memberships: May be obtained by new owners or charterers of Knarr Class yachts by presenting satisfactory evidence to the Executive Committee of the acquisition of a boat which is in compliance with all provisions herein respecting design, certification, equipment and sails, and payment of any current dues, or fees, assessed against the regular membership.
- (b) Auxiliary Membership: May be obtained by making application to the Executive Committee, which will have sole discretion for qualifications of non-owners for membership.

**.03: Termination of Membership**

Any member may be suspended or expelled from membership upon affirmative vote by two-thirds of members voting at any duly constituted meeting. Any regular or chartered-boat member, who ceases to qualify for said membership through transfer of ownership of his/her boat or termination of his/her charter, shall, immediately upon date of transfer of ownership or termination of charter, become an auxiliary member for the remainder of the calendar year.

**ARTICLE 8 - OFFICERS**

**.01 Positions:**

Officers shall be the Fleet Admiral, Fleet Vice-Admiral, Secretary-Treasurer, and Measurer. The Nominating Committee at its sole discretion may propose that the position of Secretary-Treasurer be separated into two separate positions of a Secretary and a Treasurer. If the positions are so separated, only the Secretary shall have a vote on the Executive Committee and not the Treasurer.

**.02 Terms of Positions:**

Each officer shall be elected to hold office for the term of approximately one year following the date of the fall dinner meeting. The term shall commence at the conclusion of all elections at the fall dinner meeting, and shall cease at like time at the following fall dinner meeting.

**.03 Duties of Officers:**

- (a) The Fleet Admiral is the chief executive officer. He shall preside at meetings, rule on procedure, jurisdiction, and appoint special committees. He also is Chairman of the Executive Committee. The Admiral shall be responsible for the purchase of such trophies as are awarded by this Association.
- (b) The Vice Admiral officiates in the absence of the Fleet Admiral, and is Race Committee Chairman of the Knarr Association. As Race Committee Chairman, he shall be responsible for the scheduling and conducting of races, calling of protest committees, and such other duties as may arise in connection with the foregoing.
- (c) The Secretary-Treasurer handles correspondence, financial and otherwise, as directed or delegated by the Executive Committee. He/She also maintains the financial books of the Association, and maintains full and complete records of proceedings of all meetings and preserves all pertinent records of the Association. This position may be split at any time at Admiralty's discretion in which case the Secretary handles communication and the Treasurer handles the books.
- (d) The Measurer determines that each Knarr Yacht complies with these Articles of Association.

**.04 Qualifications of Officers:**

Any member in good standing, including Auxiliary members, may hold office, except only a regular or chartered boat member in good standing, may hold the office of Admiral or Vice Admiral.

**.05 Termination, Suspension, and Expulsion:**

An officer who ceases to qualify as a regular or chartered-boat member in good standing during his term of office, shall cease to hold office as of the date he has ceased to be a member as aforesaid. Any officer may be expelled or suspended from office upon affirmative vote of a simple majority of members voting at any duly constituted meeting.

**.06 Filling Vacancies:**

If an office becomes vacant during the term, it shall be filled on the following basis:

- (a) If the vacant office is that of the Fleet Admiral, the Vice-Admiral shall assume that office.
- (b) All other vacancies are to be filled by appointment by remaining members of the Executive Committee.

**.07 Long Range Planning Committee:**

The Fleet shall establish and maintain a Long Range Planning Committee (hereafter "LRPC" consisting of four appointed members. Each member of the LRPC shall have a term of four (4) years. Each year one member's term on the committee shall expire, and the Fleet Admiral shall appoint a new member to take his/her place. The senior most member of the LRPC shall be its committee chair and a member of the Executive Committee. The LRPC shall meet on an ad hoc basis when it is deemed necessary, and broadly focus its efforts on matters to improve the continued longevity of the San Francisco Knarr Class. Any funding requested by the LRPC shall be approved in advance by the Admiralty prior to the LRPC incurring such expenses. The LRPC shall provide an annual written report to the Admiral on its efforts and activities prior to the annual o

**ARTICLE 9 - MEETINGS**

**.01 Annual Meetings**

Two meetings shall be scheduled annually as follows:

- (a) Fall Dinner Meeting. A fall Dinner Meeting shall be scheduled in either October or November of each year. This is to be a social meeting for presentation of trophies, election of officers, and a review of the season's activities.
- (b) Annual Business Meeting An Annual Business Meeting shall be scheduled between November and February, for consideration of all business items, including changes in these Articles.

**.02 : Other meetings**

Other meetings to conduct business of the Association may be called by action of the Fleet Admiral, the Executive Committee, or by three or more members upon request made to the Executive Committee.

**.03 Notice of Meetings:**

The Secretary, Treasurer or other person(s) designated by the Executive Committee, shall direct notice of each meeting to all members via email or by depositing in the U.S. Mail, at least 10 days in advance of said meeting, a notice setting forth the time and place of said meeting.

**.04 Quorum and Roll Call:**

Fifty per cent of the voting members in good standing constitutes a quorum.

**.05 Order of Business:** The order of business at any meeting shall follow the generally accepted rules of order for any such meeting; and in the case of question, Roberts' Rules of Order shall govern.

**.06 Voting Rights:** Each regular or chartered-boat member is permitted one vote, and in case of joint ownership, or ownership with a charterer, one vote is permitted. Proxies to constitute a quorum or voting by another Regular-Owner Member are permitted. However, upon request to the Fleet Admiral or the Executive Committee, a member may be granted the privilege of voting by mail/email on issues noticed in advance for vote at any meeting.

**.07 Election of Officers:** A nominating committee shall be appointed by the Fleet Admiral, and a slate of officers shall be submitted to the membership two weeks prior to the fall dinner meeting. Officers are elected by a majority of those voting at the fall dinner meeting. Nominations from the floor are permitted.

**.08 Enactment, Amendment or Repeal of Articles:**

**Suspension of Articles:**

Articles may be enacted, amended, or repealed in accordance with either of the following procedures.

- (a) Any member may propose an addition to or change in these Articles by directing a written draft of the proposed change to the Fleet Admiral by December 1st of each year. The Fleet Admiral shall notify each regular or chartered-boat member of the proposed change by mailing or otherwise delivering a copy of the proposed change to each member not less than 10 days before the January or February business meeting, at which such changes as proposed will be considered. Proposed changes in the Articles offered under this procedure, including amendments to the submitted draft, shall require the vote of the majority of the quorum for passage.
- (b) Any member may propose an addition to or change in the Articles orally or in writing from the floor of the January or February business meeting, provided that proposed changes in the Articles offered under this procedure shall require the vote of two-thirds of the quorum for passage.
- (c) The Articles may be suspended for the duration of any meeting for any purpose by unanimous vote.

**ARTICLE 10 - SKIPPER and CREW ELIGIBILITY**

**PREAMBLE**

*It is the intent of this Association that racing shall be conducted on a fair, level and amateur basis among its Regular Members. It is also recognized that on occasion other commitments may prevent Regular Members from skippering their boats in all IKC Qualifying and/or Season's Championship races. The term skipper used throughout these articles is defined as helmsman. The purpose of this Article is to afford relief in such an event by permitting alternate skippers as defined in this section. The Executive Committee shall have the absolute authority to rule on the eligibility of any alternate skipper, consistent with the intent and purpose of this Article. For the provisions below **scheduled** is defined as the actual number of races counted in the season standings as opposed the planned number of races in any event.*

**.01 Substitute Skippers**

Provided the following requirements are met :

- (a) The Regular Skipper shall not be on board.
- (b) Only a Regular Crew Member shall be allowed as a Substitute Skipper. A Regular Crew Member is defined as someone who crews (as opposed to someone who skippers) in not less than 75% of the counting races in the current season in the applicable series. For example, if there are 14 races scheduled for the IKC Qualifying Series with 1 throw-out, then 13 of those races are to be counted, and the Substitute Skipper must have been on board as a Regular Crew Member (not as a skipper) in not less than 10 of those races (75% x 13 equals 9.75 races, rounded to the nearest whole number).
- (c) All Substitute Skippers must be declared to the Fleet Admiral prior to skippering on each and every occasion.

**.02 Co-Skippers:**

A Co-Skipper is defined as one of two (but not more than two) persons who wish to share the skippering on a more or less equal basis in an IKC Qualifying or Season's Championship Series and is permitted subject to the following requirements:

- (a) Each Co-Skipper must skipper in not less than 40% of all scheduled races including throw-outs, for that entire series. For example, if there are 14 races scheduled for an IKC Qualifying Series including throw-outs, each Co-Skipper must skipper in not less than 6 of those races (40% x 14 equals 5.6 races, rounded to the nearest whole number).
- (b) Substitute Skippers as provided for in Article 10.01 above are not allowed.

**.03 Charter-Boat Skippers:**

**PREAMBLE**

*The association recognizes the benefit of making idle boats available for participation, both for the benefit of potential new owners to experience the fleet, and prior owners and crew to remain active as their time may allow. Article 7(c) provides for recognition of this status . The association Articles and the IKC Deed of Trust discourage a practice of dropping-in to charter for a qualification period for a local IKC by virtue of an ownership clause and thus the Executive Committee shall have the absolute authority to rule on the eligibility for IKC participation consistent with the intent and purpose of this Article.*

**03.1 Skippers participating under Charter-Boat status:**

- (a) are entitled to event and season championship scoring and awards.
- (b) may be eligible for IKC participation subject to advance season approval of the Executive Committee and subsequent approval of the Joint IKA Committee.

**.04 Crew:**

- (a) Crew is limited to four persons including the skipper.
- (b) Exception to (a) above shall apply only to the Wednesday Night Woodies Series as follows:
  - A Fifth (5<sup>th</sup>) person may be aboard as a passenger. This person shall be confined to the interior or cockpit only and shall not act as a crew member to sail the boat. (Motion passed at 2014 Annual Business Meeting)

**.05 Personal Flotation Devices (PFD's)**

All competitors in Knarr events must wear Personal Flotation Devices (PFD's) or be subject to protest and disqualification.

**ARTICLE 11 - BREAKDOWNS**

**.01 Boat Substitution:**

If, in the opinion of the Executive Committee, a yacht is disabled through no fault of her own in qualifying races for the IKC and/or the Season's Championship, another yacht may be substituted and continue to be raced until such time as the disabled yacht is back in commission.

**.02 Breakdown Points:**

- (a) A boat which alleges she has been materially prejudiced through no fault of her own, shall be entitled to apply for redress as provided for in the ISAF Racing Rules of Sailing
- (b) Concurrent with the filing of a Request for Redress to the appropriate authority, a copy of such Request shall be mailed or emailed to the Fleet Vice Admiral at his address as it appears in the current Knarr Association roster.
- (c) For the purposes of this Article, a "Series" as referred to in Rule 69, shall be limited to only those races in which the incident occurred.

- (d) The Fleet Vice Admiral shall likewise be notified within 48 hours of the granting of any redress, whereupon the prejudiced boat shall be entitled to receive breakdown points for the race or races for which redress has been granted.
- (e) Breakdown points are defined as the average of the points awarded for all other races in an I.K.C. Qualifying or Season's Championship Series including throwouts, to be determined at the conclusion of such Series.

## **ARTICLE 12 - PROHIBITED AND PERMITTED EQUIPMENT**

Any Knarr yacht to be raced in the Knarr one-design class must comply with the standards set forth herein, save and except that "permitted equipment" described herein may or may not be employed at the owner's discretion.

### **.01 Conformance to One Design Rules:**

- (a) A Knarr Class Yacht wishing to enter races within the jurisdiction of this Association must satisfy the Executive Committee as to its being a true Knarr design in all respects as to hull, ballast, cabin and sail plan. In the event that the Executive Committee, on report of the Measurer, or otherwise, finds that a yacht does not comply with the provisions of this Article or that a member is otherwise ineligible to race his/her yacht under these Articles, the Executive Committee may take such action as it deems appropriate.

### **.04 Keels and Haul Out**

- (a) Haul outs are limited to three in one year, except in the case of damage to the hull of a yacht, sufficient to cause structural repair other than simple filling and painting.. Offseason dry storage is permitted October 31 through April 1<sup>st</sup>.

## **ARTICLE 13 - SPARS AND RIGGING**

### **.08 Fleet Administered Mast Replacement Program**

Whereas it is the intention of the Fleet to migrate to an aluminum spar platform, and whereas the members of the fleet desire to have spare masts available in the event of a dismasting of an aluminum spar, the following is established.

- (a) The SF Bay Knarr Association (SFBKA) will purchase two masts, complete with spreaders.
- (b) The reserve masts will be stored to be used in the event of the dismasting of an aluminum mast only.
- (c) When the new, replacement spar is ordered by the owner, the Fleet's reserve mast will be made available immediately to facilitate a rapid return to service of the damaged yacht.
- (d) The new replacement spar will then be placed into ready reserve, to be held by the Fleet in preparation for the next dismasting of a Fleet member in Good Standing.
- (e) The Fleet's reserve masts may be used during an IKC, to facilitate the rapid return to service of a damaged yacht. In this case, the new mast that is ordered will again be placed back into the Fleet's reserve of two masts.
- (f) Administration of this program shall be conducted by the Admiralty, with any unforeseen conflicts to be resolved by the judgment of the Admiral, or the Vice-Admiral if the Admiral is unreachable indefinitely, or the Vice Admiral has been instructed to act on his or her behalf.



**ARTICLE 15 – WIBROE CUP**

**.01 Defined**

The Wibroe Cup (formerly the Knarr Cup) has been established to honor Knud Wibroe and his lifelong efforts on behalf of the Knarr Association. It will be awarded to the Annual Winner of the Woodies Regatta.

**ARTICLE 16 – IKC QUALIFICATION**

.01 Beginning with the qualification series for the 2014 IKC, the SFBKA will determine its IKC qualification in the calendar year preceding the event.

.02 The fleet shall use the Regular Season Standings of the preceding calendar year as selection criteria unless otherwise modified and voted on at the Annual Business Meeting in the qualifying year.

.03 The Admiralty shall require that qualified skippers declare their intent to participate no less than six (6) months in advance of the event.

**END**

## REVISION HISTORY

Beginning in 2016 this page is added to provide a summary of changes voted and passed at the Spring Annual Business Meeting. For years when no changes are made the revision history should state "No Changes" for a given year and the Year in the title page should be updated to reflect the current year. See Meeting Minutes for details of any motions passed.

February 23, 2016          Article 10 revised

February 2018          Rules redundant to IKA Class Rules Deleted; Proxy voting allowed